



**Oversight and Governance**

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Published 13 October 2020

## **Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee**

Wednesday 21 October 2020  
2.00 pm  
Virtual Meeting

**Members:**

Councillor Winter, Chair  
Councillor Drear, Vice Chair  
Councillors Buchan, Churchill, Sam Davey, Stevens and Wheeler (2 Vacancies)

Members are invited to attend the above meeting to consider the items of business overleaf.

This meeting will be broadcast and will be available on-line for playback once the meeting has concluded. By joining the meeting, Councillors are consenting to being filmed during the meeting and to the use of the recording for the online viewing.

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**Tracey Lee**  
Chief Executive

## **Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee**

### **1. Note the Appointment of the Chair and Vice Chair**

To note the appointment of the Chair and Vice Chair of this Committee for the forthcoming municipal year 2020/21.

### **2. Apologies**

To receive apologies for non-attendance submitted by Councillors.

### **3. Declarations of Interest**

Councillors will be asked to make any declarations of interest in respect of items on the agenda.

### **4. Minutes (Pages 1 - 8)**

To confirm the minutes of the previous meeting held on 11 March 2020.

### **5. Chair's Urgent Business**

To receive reports on business which in the opinion of the Chair, should be brought forward for urgent consideration.

### **6. Policy Update (Pages 9 - 14)**

### **7. Climate Emergency Action Plan and Corporate Carbon Reduction Action Plan Year 1: Progress Report (Pages 15 - 40)**

### **8. Brexit Update (To Follow)**

### **9. Work Programme (Pages 41 - 44)**

### **10. Tracking Decisions (Pages 45 - 46)**

## Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee

**Wednesday 11 March 2020**

### PRESENT:

Councillor Winter, in the Chair.

Councillor Churchill, Vice Chair.

Councillors Sam Davey, Jordan, Kelly (Substitute for Councillor Ms Watkin), Mavin, Mrs Pengelly (Substitute for Councillor Drean), Stevens and Wheeler.

Apologies for absence: Councillors Drean and Ms Watkin.

Also in attendance: David Draffan (Service Director for Economic Development), Councillor Evans OBE (Leader of the Council), Hannah Harris (Chief Executive Plymouth Culture), Chloe Hughes (Engagement Programme Manager – The Box), Amanda Lee (Marketing Manager), Kevin McKenzie (Policy and Intelligence Adviser), Nicola Moyle (Head of Heritage Arts and Film), Councillor Penberthy (Cabinet Member for Housing and Co-operative Development), Helen Prendergast (Democratic Adviser), Amanda Ratsey (Head of Economic, Enterprise and Employment).

The meeting started at 2.00 pm and finished at 4.10 pm.

*Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

### 47. **Declarations of Interest**

In accordance with the code of conduct the following declarations of interest were made –

	<b>Minute Number</b>	<b>Reason</b>	<b>Interest</b>
Councillor Kelly	Minute 52 – Plan for Sustainable Fishing	Sea Angler	Personal
Councillor Jordan	Minute 53 – Vibrant Culture in Plymouth	Former DJ and Chairman of Chaddlewood Farm Community Centre	Personal
Councillor Mavin	Minute 54 – Community Cohesion	Family member works with immigrants and refugees	Personal

48. **Minutes**

The Committee agreed that the minutes of the meeting held on 15 January 2020 are a correct record.

49. **Chair's Urgent Business**

There were no items of Chair's urgent business.

50. **Mapping of Corporate Plan to Scrutiny Committee**

The Committee noted the mapping of the Corporate Plan to Scrutiny Committees.

51. **Policy Update**

Kevin McKenzie (Policy and Intelligence Adviser) presented the Policy update which highlighted the following key areas –

## (a) Government policy, legislative announcements and news which included –

- Marine Management Organisation: since 2016, the draft South West Inshore and Offshore Marine Plan had been developed with stakeholders, providing a robust and evidence-based plan that was tailored to the economic, environmental and social needs of the south west inshore and offshore marine plan areas;

the Marine Management Organisation had announced that the consultation on the Plan would commence on 14 January and close on 6 April 2020;

- Department for the Environment, Food and Rural Affairs Environment Bill: the Government claimed that with the speedy return of the this Bill it underlined its commitment to tackling climate change and protecting and restoring the natural environment for future generations;

## (b) Parliamentary legislation included -

- Agricultural Bill;
- Fisheries Bill;
- Rented Homes Bill;
- Local Government (Governance) Bill.

The following responses were provided to questions raised by Members –

- (c) a response would be provided outside of this meeting, regarding the number of consultations that the council had responded to;
- (b) as part of the Natural England project to restore fragile marine habitats, funding would be available to protect the seagrass meadows within Plymouth Sound and beyond.

Councillors expressed their concern relating to the protection of the seagrass meadows from leisure activities, mooring boats and dredging.

### **Order of Business**

With the permission of the Chair, the order of business was changed which is reflected in the minutes below.

#### **52. Tracking Decisions**

The Committee noted the progress of its tracking decisions.

The Committee was advised that its recommendation relating to seeking an additional performance indicator for the time taken for a set of journeys at peak and non-peak times to be measured and the difference evaluated, would be considered as part of the annual performance indicator review which would be completed by 31 March 2020.

#### **53. Plan for Sustainable Fishing**

Councillor Evans OBE (Leader of the Council), David Draffan (Service Director for Economic Development) and Amanda Ratsey (Head of Economic, Enterprise and Employment) presented the plan for sustainable fishing which highlighted the following key areas –

- (a) the council wanted to be able to help this sector take advantage of the new Fishing Bill and the negotiations following the UK's departure from the European Union;
- (b) the council's ambition was to make Plymouth the new epicentre of English fishing; it was already a sub-regional fishing centre, servicing Cornwall and Devon (between 50 and 60% of the fish sold in Plymouth came from the wider hinterland); this could be taken to a national level of importance with the right support and infrastructure;
- (c) the following organisations were located in Plymouth -
  - fisheries management: Marine Management Organisation;
  - fisheries science: Centre for Environment, Fisheries and Aquaculture Science;
  - marine sciences: Maritime and Coastguard Agency;

- (d) Plymouth City Council's draft Plan for Sustainable Fishing sets out how to revitalise the industry in the city; fishing had always been a part of the city's history and the council's recent research had shown that the industry had been growing steadily over the last 20 years;
- (e) the report had been funded from the European Fisheries Funding and developed by the consultants Arcadis;
- (f) the themes in the plan included -
  - the right facilities: regeneration of the Fish Market and the Fish Quay; this could form a key element of the city's National Marine Park plans and celebrated the rich maritime and fishing culture;
  - supporting people with a career in fishing: the average age of a skipper was 54 and a crew member 38; the plan put forward ideas to encourage more women, former military personnel and school leavers into the industry, as well as improving training;
  - sustainability: Plymouth could be a test facility for greener buildings and cleaner propulsion systems for the fleet;
  - policy support and lobbying: lobbying to ensure the best deal for Plymouth fisheries, in the trade negotiations with the EU, to ensure the mixed fleet grew and prospered, as well as lobbying to be an administrative capital of fishing in the UK;
  - the right business support for growth: raising finance to support growth could be an issue, help could be in the form of a new legal body or fishing co-op to help with easier access to finance.

The following responses were provided to questions raised by Members –

- (g) the peak in Plymouth Trawler Agent's turnover in 2016, had been as a result of a significant amount of cuttlefish being sold (which were a high value product); this had not been replicated in later years due to the movement of the cuttlefish;
- (h) in order to draft the strategy, the council needed to identify what the sector required today and in the future; this would enable the council to discuss issues such as wash facilities for boats with Sutton Harbour Holdings (the Company was part of the stakeholder group and had publically stated its commitment to this sector);
- (i) there was capacity for more growth within this sector; it was the council's desire to build on the current infrastructure, whilst also looking at the physical infrastructure to ascertain where larger trawlers could land their catches;

- (j) some fish quota modelling had been undertaken; any additions to the fleet would obviously increase employment and turnover;
- (k) a Fishing Industry Development Manager (Sean McSeveney) had been appointed, as a result of the recommendations arising from the Fishing and Fisheries Select Committee Review which had been held in 2018 (he had been in post for over 12 months); the role was vital in ensuring that both the council and the sector were ready for opportunities that arose from the Brexit negotiations;
- (l) the council would continue to support and expand the Seafood Festival which would help to connect the public to where its food came from;
- (m) Plymouth had a unique opportunity to use the National Marine Park, to bring the city to the forefront in recreational sea angling; holding fishing competition would also increase tourist revenue, as well as promoting the fishing the area had to offer.

The Committee noted the content for the Plan for Sustainable Fishing and the launch of the consultation.

#### 54. **Vibrant Culture in Plymouth**

Councillor Evans OBE (Leader of the Council), David Draffan (Service Director for Economic Development), Hannah Harris (Chief Executive Plymouth Culture), Nicola Moyle (Head of Heritage Arts and Film), Chloe Hughes (Engagement Programme Manager – The Box) and Amanda Lee (Marketing Manager) presented the vibrant culture in Plymouth report which highlighted the following key areas -

- (a) the council had been investing in culture in the city for many years which had resulted in massive growth in this sector; the Box was due to open this year and had seen the £40m project leading the way in contemporary visual art;
- (b) the music sector had suffered from limited investment which had made the grass roots music venues particularly vulnerable; the loss of music spaces within the city included The White Rabbit, Voodoo Lounge and Admiral Stopford Arms;
- (c) despite only operating on average at 53%, the grass roots music venues -
  - programmed 2829 live music events each year;
  - achieved attendance of 294,216 people at events, in the last 12 months;
  - featured 8770 performances;
  - provided opportunities for 31,117 musicians;
  - boosted the cultural economy by over £4m;

- contributed nearly £7m to the wider night-time economy;
- (d) the report's recommendations/action plan would be discussed at a meeting scheduled with the music sector in March 2020;
- (e) the search for new music venues with a capacity of 500 and 1500 would commence and the council would work in partnership with the local music industry and nationally to create opportunities and secure these venues;
- (f) this work supported the emerging visitor plan in creating an après sea experience and thriving night-time economy;
- (g) music would be incorporated within the Culture Strategy refresh with the full engagement of local sector.

The following responses were provided to questions raised by Members –

- (h) whilst there were buildings within the city that could be used as music venues, it was essential to understand the obstacles preventing this from happening; it was also important to stress that the city already had a vibrant music culture;
- (i) funding streams were available for live grass root music venues through grants of up to £40,000 (this could be used for marketing and promotion); the council was providing support to venue owners in order for them to be able to bid for this funding;
- (j) work was being undertaken to review -
  - all council owned properties with a view to re-purposing them for use as a venue;
  - all council owned land, in order to bring forward sites for use;
  - vacant and derelict sites that were coming forward for development which could potentially be re-purposed;
- (k) the feedback from the music industry had been that it wanted a different type of relationship with the council; the industry wished the council to act in a facilitator role; the solution would not be for the council to build or operate venues.

The Committee noted the –

- (1) report and the demonstrable vibrancy of the cultural sector;
- (2) music report and endorsed the adoption of the associated action plan.



The Committee supported the adoption of the Agents of Change Principles and endorsed Plymouth Culture to refresh the culture strategy.

55. **Community Cohesion**

Councillor Penberthy (Cabinet Member for Housing and Co-operative Development), Matt Garrett (Service Director for Community Connections) and Kevin McKenzie (Policy and Intelligence Adviser) presented the community cohesion report which highlighted the following key areas –

- the impact of the UK leaving the European Union;
- hate crime;
- community cohesion;
- proportion of English speaking residents;
- Integrated Communities Green Paper;
- Plymouth City Survey;
- the impact of social housing on community cohesion;
- bringing communities together;
- Welcoming City;
- equality objectives.

Councillor Penberthy (Cabinet Member for Housing and Co-operative Development) advised that the most recently published (June 2019) performance and analysis department report, produced by the Devon and Cornwall Police which recorded hate crime in 2018/19, had shown an 18% increase in the Plymouth force area; across the whole of the force area an 11% increase had been recorded.

A response was provided to a question raised by Members that due to resourcing issues, the performance and analysis report, produced by the Devon and Cornwall Police, did not provide a detailed breakdown of the statistics (within the Plymouth boundary), either by ward or neighbourhood which resulted in difficulties in being able to interrogate this information.

56. **Work Programme**

The Committee noted its work programme.

The Committee agreed that the following items be included on its work programme for the 8 July meeting -

- (1) iMayflower Project;
- (2) review of actions from the Climate Emergency Action Plan and the Corporate Reduction Action Plan 2019/2024;
- (3) transport options/network.

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# Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee



Date of meeting:	21 October 2020
Title of Report:	<b>Scrutiny policy brief BILCO</b>
Lead Member:	Councillor Tudor Evans OBE (Leader)
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Kevin McKenzie
Contact Email:	Kevin.McKenzie@plymouth.gov.uk
Your Reference:	BILCO PB 09102020
Key Decision:	No
Confidentiality:	Part I - Official

## Purpose of Report

To provide Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee with the latest national picture in respect of policy announcements and legislation.

## Recommendations and Reasons

For Scrutiny to consider the information provided in regard to their role and future agenda items.

## Alternative options considered and rejected

N/A

## Relevance to the Corporate Plan and/or the Plymouth Plan

Delivery of the Corporate Plan and Plymouth Plan needs to take account of emerging policy and the legislative picture.

## Implications for the Medium Term Financial Plan and Resource Implications:

N/A

## Carbon Footprint (Environmental) Implications:

N/A

## Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

*\* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

[Click here to enter text.](#)

## Appendices

*\*Add rows as required to box below*

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Briefing report title							
B	Equalities Impact Assessment (if applicable)							

**Background papers:**

\*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

**Sign off:**

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Originating Senior Leadership Team member: Giles Perritt 13 October 2020											
Please confirm the Strategic Director(s) has agreed the report? Yes (Verbal) Date agreed: 13/10/2020											
Cabinet Member approval: Councillor Evans OBE Leader Date approved: 13/10/2020											

## Government Policy, Legislative Announcements and News


### Legislation going through parliament

#### Government Bills

- [Agriculture Bill](#) – **Ping Pong 12.10.2020**  
The Agriculture Bill will underpin a new agricultural system based on the principle of public money for public goods.
- [Fisheries Bill](#) – **Report stage 13.10.2020 HofC**  
A bill to make provision in relation to fisheries, fishing, aquaculture and marine conservation; to make provision about the functions of the Marine Management Organisation; and for connected purposes.
- [Immigration and Social Security Co-ordination \(EU Withdrawal\) Bill](#) – **Report stage 06.10.2020 HoL**  
A Bill to make provision to end rights to free movement of persons under retained EU law and to repeal other retained EU law relating to immigration; to confer power to modify retained direct EU legislation relating to social security co-ordination; and for connected purposes.
- [Trade Bill](#) – **Committee stage 13.10.2020 HoL**  
A Bill to make provision about the implementation of international trade agreements; to make provision establishing the Trade Remedies Authority and conferring functions on it; and to make provision about the collection and disclosure of information relating to trade.
- [United Kingdom Internal Market Bill](#) – **2<sup>nd</sup> reading TBC HoL**  
To make provision in connection with the internal market for goods and services in the United Kingdom (including provision about the recognition of professional and other qualifications); to make provision in connection with provisions of the Northern Ireland Protocol relating to trade and state aid; to authorise the provision of financial assistance by Ministers of the Crown in connection with economic development, infrastructure, culture, sport and educational or training activities and exchanges; to make regulation of the provision of distortive or harmful subsidies a reserved or excepted matter; and for connected purposes.

#### Private Members Bills

- [Border Control Bill](#) – **2<sup>nd</sup> reading 15.01.2021. HofC**  
This Bill will make provision about requirements for non-UK citizens seeking leave to enter the United Kingdom; to make provision about a process for the removal from the United Kingdom of non-UK citizens, in certain circumstances and on the basis of established criteria; and for connected purposes.
- [European Citizens' Rights Bill](#) – **2<sup>nd</sup> reading 16.10.2020. HofC**  
A Bill to guarantee the immigration rights of EU, EEA EFTA and Swiss citizens resident in the United Kingdom; to require the Government to provide such persons with physical proof of those rights; and for connected purposes.
- [European Union \(Information, etc.\) Bill](#) – **2<sup>nd</sup> reading TBC. HoL**  
A Bill to make provision for information and statistics to be available in various public places about the European Union and to provide information to further the establishment of twinning arrangements between towns in the United Kingdom and elsewhere in the European Union in accordance with the European Union's town twinning support scheme.
- [Immigration \(Health and Social Care Staff\) Bill](#) – **2<sup>nd</sup> reading 30.10.2020 HofC**  
A Bill to grant indefinite leave to remain to health and social care staff; and for connected purposes.
- [Trade Agreements \(Exclusion of National Health Services\) Bill](#) – **2<sup>nd</sup> Reading 30.10.2020 HofC**  
A Bill to exclude requirements relating to National Health Services procurement, delivery or commissioning from international trade agreements; to require the consent of the House of Commons and the devolved legislatures to international trade agreements insofar as they relate to the National Health Services of England, Scotland and Wales and Health and Social Care in Northern Ireland; and for connected purposes.

Date of publication	Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee	 GOV
2 October	<p><b>Cabinet Office</b> <a href="#">£200 million Port Infrastructure Fund opens for bids</a></p> <p>The government has launched a £200 million fund for ports to build new facilities. The fund is targeted at those ports that have the space to build new border infrastructure on their current sites so that they are ready to handle new customs requirements under the new Border Operating Model. The funding can be used for a range of vital port infrastructure - from warehouses and control posts to traffic management systems. The deadline for applications is midday on 30 October, with successful bids announced shortly after.</p>	Press release
1 October	<p><b>Department for Environment, Food &amp; Rural Affairs</b> <a href="#">Training fund launched to help vets prepare for 1 January 2021</a></p> <p>Defra has launched a £300,000 fund for vets and local authority officials to access free training to support the UK preparedness for the end of the transition period. The new fund aims to boost the number of vets that are qualified to certify products of animal origin and equines for export.</p> <p>It will also aim to increase the number of Certification Support Officers (CSOs) who can support OV's and FCCOs through a range of preliminary tasks to prepare consignments for certification but cannot sign health documentation in their own right.</p>	
30 September	<p><b>Ministry of Housing</b> <a href="#">"Permitted development" homes to meet space standards</a></p> <p>New homes delivered through Permitted Development Rights will have to meet space standards. The space standard begins at 37m<sup>2</sup> of floorspace for a new one bed flat with a shower room (39m<sup>2</sup> with a bathroom), ensuring proper living space for a single occupier.</p>	Announcement
30 September	<p><b>Home Office</b> <a href="#">Campaign launched to ready businesses for points-based immigration system</a></p> <p>The Home Office has launched a new campaign to ensure businesses are ready for the introduction of the UK's new points-based immigration system as free movement ends.</p> <p>The nationwide marketing campaign will run throughout the Autumn, using a wide range of channels to reach employers, including radio, social media, digital, and outdoor advertising.</p> <p>The key message for businesses is that the way they hire from the EU is changing, and to recruit from outside the UK, they will need to be a licensed sponsor.</p>	Announcement
30 September	<p><b>Department for Environment</b> <a href="#">UK and Norway sign historic fisheries agreement</a></p> <p>The UK has signed an historic fisheries agreement with Norway – the UK's first since leaving the EU and first as an independent coastal state in 40 years. The Fisheries Framework Agreement will mean that the UK and Norway hold annual negotiations on the issues of access to waters and quotas.</p>	Announcement
29 September	<p><b>Migration Advisory Committee</b> <a href="#">Migration Advisory Committee reviews shortage occupation lists</a></p> <p>A number of occupations should be added to the Shortage Occupation List (SOL), the Migration Advisory Committee (MAC) has advised. Senior</p>	Announcement

	<p>care workers and nursing assistants are among the occupations that should be added to the SOL to relieve pressure when freedom of movements ends.</p> <p>Other occupations which should be added to the UK-wide list include butchers, bricklayers and welders, where there is clear evidence of staff and skills shortages which could be filled by overseas workers.</p>	
28 September	<p><b>Cabinet Office</b> <a href="#">Meeting of the Withdrawal Agreement Joint Committee on 28 September</a></p>	Announcement
24 September	<p><b>HM Treasury</b> <a href="#">Chancellor outlines Winter Economy Plan</a></p> <p>The Chancellor Rishi Sunak outlined additional government support to provide certainty to businesses and workers impacted by coronavirus across the UK. The package includes a new Jobs Support Scheme to protect millions of returning workers, extending the Self Employment Income Support Scheme and 15% VAT cut for the hospitality and tourism sectors, and help for businesses in repaying government-backed loans.</p>	Announcement
23 September	<p><b>Department for International Trade</b> <a href="#">Trade barriers removed to boost business</a></p> <p>In the financial year 2019/2020, the Department for International Trade (DIT) has removed 175 trade barriers to trade across 61 countries worldwide, opening new global markets for British exporters.</p> <p>British businesses can now export more freely and openly and invest in global markets. Barriers include unnecessary, legal, regulatory, or administrative requirements. This includes labelling restrictions, out-of-date regulations, and licensing requirements.</p>	Press release
23 September	<p><b>Cabinet Office</b> <a href="#">Written Ministerial Statement: fourth meeting of the Withdrawal Agreement Joint Committee</a></p>	Announcement
23 September	<p><b>Cabinet Office</b> <a href="#">Preparations for the end of the Transition Period</a></p>	Announcement
23 September	<p><b>Department for International Trade</b> <a href="#">Negotiations on the UK's Future Trading Relationship with the US: Update</a></p> <p>The fourth UK-U.S. Free Trade Agreement (FTA) negotiating round took place from 8 September to 18 September 2020. There were 29 sessions held in this round, covering 16 different chapter areas. Significant progress has been achieved since launching negotiations in May 2020, and most chapter areas are now in the advanced stages of talks.</p>	Announcement
18 September	<p><b>Foreign, Commonwealth &amp; Development Office</b> <a href="#">New information campaign to help Brits prepare for EU travel changes</a></p> <p>A new public information campaign is being launched by the UK government to help British travellers prepare for changes when visiting Europe from 1 January 2021, following the end of the UK's transition period. It includes information about the new rules around passport validity, driving and travelling with pets, as well as reminding travellers to obtain comprehensive travel insurance and check official government travel advice before going abroad.</p>	Press release
14 September	<p><b>Cabinet</b> <a href="#">Prime Minister opening statement – second reading of the UKIM bill</a></p>	Announcement
11 September	<p><b>HM Treasury</b> <a href="#">Duty Free extended to the EU from January 2021</a></p>	News story

	British passengers travelling to EU countries will be able to take advantage of duty-free shopping from January 2021, bringing our approach to the EU in line with the rest of the world. Passengers will be able to buy duty-free alcohol and tobacco products, where available, in British ports, airports, and international train stations, and aboard ships, trains and planes.	
11 September	<p><b>Department for International Trade</b> <a href="#">UK and Japan agree historic free trade agreement</a></p> <p>The UK has secured a free trade agreement with Japan, which is the UK's first major trade deal as an independent trading nation and will increase trade with Japan by an estimated £15.2 billion.</p> <p>The deal is tailored to the UK economy and secures additional benefits beyond the EU-Japan trade deal, giving UK companies exporting to Japan a competitive advantage in a number of areas. It will help to create jobs and drive economic growth throughout the whole of the UK.</p>	Press release
10 September	<p><b>Home Office</b> <a href="#">New international student immigration routes open early</a></p> <p>New routes for international students to apply for visas will open early delivering on the government's commitment to introduce a new points-based immigration system. The Student route and Child Student route will both open on 5 October 2020 to the best and brightest international students from across the globe.</p> <p>There will be no limit on the number of international students who can come to the UK. This will help to increase the total number of international students choosing to study in the UK higher education system each year to 600,000 by 2030, as set out in the International Education Strategy published in March 2019.</p>	News story
9 September	<p><b>Cabinet Office</b> <a href="#">UK Internal Market Bill introduced today</a></p> <p>A new Bill to protect jobs and trade across the whole of the United Kingdom after the Transition Period ends will be introduced to parliament. The UK Internal Market Bill will guarantee companies can trade unhindered in every part of the UK as they have done for centuries, ensuring the continued prosperity of people and business across four parts of the UK, while maintaining our world-leading high standards for consumers, workers, food, animal welfare and the environment.</p>	News story
9 September	<p><b>Department for Business, Energy &amp; Industrial Strategy</b> <a href="#">Government sets out plans for new approach to subsidy control</a></p> <p>The UK will follow World Trade Organisation subsidy rules after the end of the transition period. The government also confirmed that the UK will adhere to any international obligations on subsidies agreed under future free trade agreements.</p>	Announcement
7 September	<p><b>Department for International Trade</b> <a href="#">UK goes direct to EU businesses with new campaign</a></p> <p>The Government has launched a new campaign to help EU businesses get ready for the end of the transition period on 31 December 2020. The new campaign will be delivered through a range of channels including high-impact print advertising in pan-European and country-specific titles, digital display advertising, paid search and paid social media promotion across LinkedIn, Facebook and Instagram.</p>	Press release



# Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee



Date of meeting:	21 October 2020
Title of Report:	<b>Climate Emergency Action Plan I and Corporate Carbon Reduction Plan I – Progress Reports</b>
Lead Member:	Councillor Sue Dann (Cabinet Member for Environment and Streetscene)
Lead Strategic Director:	Anthony Payne (Strategic Director for Place)
Author:	Paul Barnard (Service Director Strategic Planning and Infrastructure)
Contact Email:	Paul.Barnard@Plymouth.gov.uk
Your Reference:	CEAPCCRP-YI
Key Decision:	No
Confidentiality:	Part I - Official

## Purpose of Report

To fulfil the Cabinet request (16<sup>th</sup> Dec 2019) that the Climate Emergency Action Plan (CEAP) and the Corporate Carbon Reduction Plan 2019-2024 (CCRP) are referred to the Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee to enable a detailed review of the commitments and actions.

10 months into the first year plans (1 of 11), whilst compromised by the impact of Covid-19, progress has continued apace. Each of the action plan progress reports attached, describes the key deliverables as well as some of the key challenges faced over this period. Year 1 of each plan is firmly in the Emergency repose phase of the three phases for tackling the climate emergency. In many cases, year 1 progress has been swift because actions were designed to kick start the approach to carbon reduction. This meant that many actions were initiators (review and assess) rather than specific deliverers of emission activity. This is consistent with the three phases of the strategic approach.

## Management and Stakeholder Action

Year 1 CEAP action plan has been proactively managed and stakeholders engaged. These include:

- 1 Meeting of the Plymouth Net Zero Executive
- 3 meetings of the Plymouth Net Zero Carbon Action Group (PNZCAG)
- 20 meetings of the Climate Emergency Secretariat

CEAP stakeholders include: University of Plymouth; Plymouth Marjon University; University Hospitals Plymouth NHS Trust; Babcock International; Plymouth City Bus; Devon and Cornwall Police and Plymouth Science Park

Year 1 CCRP action plan has been proactively managed and departments engaged. These include:

- 2 meetings of the Climate Emergency Board
- 1 meeting of the Climate Emergency Forum
- 3 meetings of the City Council Net Zero Carbon Action Group (CCNZCAG) and
- 20 Climate Emergency Secretariat

CCRP (CCNZCAG) departments includes: Hard and Soft Facilities Management; Street Services; Human Resources; Finance; Procurement; Chief Executives Office; Strategic Planning and Infrastructure; Education Participation and Skills; and the Green Champions.

**Additional activities and funding bids**

In addition to the CEAP and CCRP actions that have been delivered this year, supplementary activities have been undertaken by the City Council to support the Climate Emergency response:

- A bid to the LGA Design in the Public Sector initiative was successful and will be used to support work on the mobility hub project which will promote a shift towards greener modes of transport within Plymouth.
- A funding bid has been submitted to the LGA Net Zero Innovation Programme in conjunction with Plymouth Energy Community and Plymouth University to fund a joint piece of research into the feasibility of creating a local carbon offsetting fund for Plymouth.
- The Plymouth Climate Challenge Live was launched in September 2020 in partnership with Crowdfunder UK to identify community projects to tackle climate change.
- A bid was submitted for an OLEV grant of £225,000 for the installation on 50 on-street electric vehicle charge points, which has been successful.
- A Green Home Grants funding bid was submitted which has been successful in bringing £3.3 million to fund energy efficiency improvement for low income households across the city. This will contribute to helping local SME's to capitalise on the green recovery.
- And a funding bid to the Green Retrofit Homes Programme has been successful, securing £300,000 to retrofit 630 measures for vulnerable, fuel poor households across the city.

**Recommendations and Reasons**

1. Note the progress made in year 1 of the Climate Emergency Action Plan (CEAP) (App A)
2. Note the progress made in year 1 of the Corporate Carbon Reduction Plan (CCRP) (App B)
3. Note also that additional activities and funding bids which do not form part of the CEAP/CCRP actions approved in December 2019, have been undertaken by the City Council to support the Climate Emergency response.

**Alternative options considered and rejected**

Previous options considered and this process was agreed.

**Relevance to the Corporate Plan and/or the Plymouth Plan**

The actions in the CCRP are consistent with the themes and values of the Corporate Plan 2018-22 and it seeks to deliver against these expectations.

The actions in the CEAP are also consistent with the outcomes in the Plymouth Plan. There is a total of 14 references to climate change in the Plymouth Plan. There is also a whole policy devoted to climate change: "Policy GRO7 - Reducing carbon emissions and adapting to climate change" which sets out a range of measures based around the aim to halve carbon emissions on 2005 levels by 2034.

**Implications for the Medium Term Financial Plan and Resource Implications:**

The Climate Emergency Action Plan and the Corporate Carbon Reduction Plan both set out the strategic direction and necessary focus for the Council and its partners in relation to climate change issues for the 11 years of the plans, with a detailed focus on the next two years. As both the documents are strategic in nature the finance and resourcing implications will be assessed against each individual action as they are progressed. As the Corporate Plan starts to take shape the Council will need to consider the financial implications arising from the delivery. Budgets will need to be reassessed and capacity released to enable delivery.

**Carbon Footprint (Environmental) Implications:**

The Climate Emergency Action Plan and the Corporate Carbon Reduction Plan will drive the efforts to ensure Plymouth is playing its part in meeting net zero carbon by 2030 and will therefore have a very positive environmental outcome.

**Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:**

\* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

The City Council promotes a fairer, more equal Plymouth by investing in communities, putting citizens at the heart of decision making, promoting independence and reducing health and social inequality. By embedding this commitment within the Corporate Plan the City Council is acknowledging the importance of ensuring all communities have an opportunity to thrive in a zero carbon world.

**Appendices**

\*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
		1	2	3	4	5	6	7
A	Climate Emergency Action Plan - Progress report - Scrutiny 21 October 2020 Final							
B	Corporate Carbon Reduction Plan - Progress report - Scrutiny 21 October 2020 Final							

**Background papers:** \*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
	1	2	3	4	5	6	7

**Sign off:**

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Originating Senior Leadership Team member: Paul Barnard 09/10/2020											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 09/10/2020											
Cabinet Member approval: <i>Approved verbally by Cllr Sue Dann</i>											
Date approved: 09/10/2020											

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# CLIMATE EMERGENCY ACTION PLAN

Progress report 21 October 2020



## 1.0 Introduction

- 1.1 This report provides an overview of the progress made on the actions in Plan 1 of the Climate Emergency Action Plan (CEAP), highlighting some of the key deliverables and challenges.
- 1.2 Plan 1 of the CEAP is the first of eleven annual plans being developed with the objective of making Plymouth carbon neutral by 2030.
- 1.3 Work on the vast majority of actions has been able to continue during the period affected by Covid-19 restrictions. All actions are either underway, or have been completed.

## 2.0 Summary of progress

- 2.1 Attached to this report is a line-by-line description of the progress made on each CEAP action to-date. The present status of the actions is as follows:

### Area of focus

<b>Power and heat</b>	13 Actions	2 complete, 11 underway
<b>Buildings</b>	17 Actions	3 complete, 14 underway
<b>Mobility</b>	21 Actions	3 complete, 18 underway
<b>Waste</b>	9 Actions	9 underway
<b>Engagement &amp; responsibility</b>	15 Actions	3 complete, 12 underway

### Approach

<b>Immediate actions</b>	39 Actions	8 complete, 31 underway
<b>Assessed for practicality, impact &amp; cost</b>	21 Actions	2 complete, 19 underway
<b>Requiring resources, new powers and/or change at a national level</b>	15 Actions	1 complete, 14 underway

- 2.2 In summary, of the 75 actions in the CEAP:

- 11 have been completed (15%)
- 64 are underway (85%)
- 0 are not yet progressing (0%)

## 3.0 Key progress made to-date

- 3.1 Heating pipes have been installed in Bath Street and test wells drilled in several locations, as part of the enabling work to create renewable ground source heat systems in Millbay Boulevard and the city centre. *Action 1.1*
- 3.2 The adopted Plymouth and South West Devon Supplementary Planning Document includes guidance that all new buildings be connected to the electricity network via three-phase supplies. *Action 1.6*

- 3.3 Following a review of opportunities within the Plan for Homes 3 Programme, the PEC Homes initiative in Kings Tamerton has been selected to develop as a flagship zero carbon development. The planning application for the site has been submitted. *Action 1.15*
- 3.4 116 dwellings have received energy efficiency improvements in 2020 as part of the Warm Homes Fund project for vulnerable homes. The installations were on hold due to Covid-19, but the full 200 homes included in the CEAP action remain on schedule for completion by December 2020. *Action 1.17*
- 3.5 Work was undertaken to identify opportunities for the retrofit of insulation into existing dwellings in Plymouth, providing a clear understanding of the scale of the need for different tenures. This led to a Green Home Grants funding bid being submitted which has been successful in bringing £3.3 million to fund energy efficiency improvement for low income households across the city. *Action 1.19*
- 3.6 45 workplace electric vehicle charging points have been installed at businesses across Plymouth, with a further 32 installed for the City Council's fleet. Two electric ferry charge points will be installed by November 2020. In addition up to 19 vehicle to grid charge points will be installed to trial with the City Council's new electric fleet vehicles. *Action 1.31*
- 3.7 The bid to the Transforming Cities Fund was successful in securing funding to develop 50 multi-modal mobility hubs across the city, including an additional 300 public electric vehicle charge points, 400 electric bikes and the establishment of an electric car club between 2020-23. *Action 1.35*
- 3.8 Northern Corridor Strategic Cycle Network: Tavistock Road scheme complete and the Southway Drive scheme is under construction. Eastern Corridor Strategic Cycle Network: Laira Rail Bridge to Broxton Drive is complete, the Barbican to Laira Rail Bridge is effectively complete and the Ride Improvements are complete. *Action 1.38*
- 3.9 Installation of mixed/joint recycling bins in high footfall areas in the city is complete. *Action 1.54*
- 3.10 Plymouth Energy Community is organising community arts events for the UN Climate Change Conference COP26 around the theme of 'Moths to a Flame' in relation to our compulsion to consume. *Action 1.63*
- 3.11 A revision of the City Change Fund has been completed to provide greater incentive and prioritisation for community led projects that respond to the climate emergency. *Action 1.64*
- 3.12 The Plymouth Net Zero Partnership has been established with key stakeholders across the city to help accelerate delivery of actions to reduce emissions. *Action 1.66*
- 3.13 A conditional offer requiring match funding has been received and accepted for £840k (total project cost) from the Urban Tree Challenge Fund as part of work to maximise funds for tree planting. An Expression of Interest and proposal for a new Community Forest has been developed with a stakeholder group and this will be submitted to the national Community Forest team to be considered as part of their bid to DEFRA's Nature for Climate Fund. *Action 1.72*

**Key points for Scrutiny:**

- The first CEAP is part of the emergency response phase to the climate emergency, during which assessment is being made of the information, resources and policy changes that are needed to support the move towards net zero carbon emissions.
- The CEAP is a call to action to organisations and individuals across the city to work together to tackle the climate emergency. By working together, we can use our collective influence and resources to reduce emissions.
- This progress report only focuses on the work of City Council officers to deliver the actions included in the first CEAP.

#### 4. Key Challenges

- 4.1 Due to pressures stemming from the Covid-19 situation, there have been delays in the Plymouth Infrastructure Forum meeting to improve coordination and encourage the alignment of planned works with the objective of making Plymouth carbon neutral by 2030. *Action 1.8*
- 4.2 An investigation has been undertaken into the feasibility of replacing Plymouth's bus fleet with ultra-low or zero emission vehicles. Due to the impact of Covid on bus patronage, the bus companies were not in a position to contribute the required 75% of the cost of new electric buses and as a consequence it was decided not to apply for funding from the all electric bus town scheme by the June 2020 deadline. *Action 1.43*
- 4.3 A city-wide communications programme around the Climate Emergency has been delayed due to Covid-19 pressures, but is now being prepared. *Action 1.68*

##### Key points for Scrutiny:

- It is anticipated that the key stakeholders in the Plymouth Net Zero Partnership will help to deliver the Climate Emergency message to their staff and the wider community. The group is also sharing best practice and supporting the delivery of actions to reduce emissions within Plymouth.
- Work is continuing on the majority of actions. The constraints imposed due to the Covid-19 situation has had an impact upon the timing of the delivery of some of the actions.

#### 5. How does this translate into reduced carbon emissions?

- 5.1 Verified national data is being used to assess the emission reductions that have been achieved within Plymouth. The assessment will be included in Plan 2 of the CEAP. The quarterly Corporate Plan Performance report utilises this national data.

##### Key points for Scrutiny:

- National data is 2-3 years old and so it will be essential to put the data into context, particularly with respect to the impact of Covid-19 in 2020.

#### 6. Conclusion

- 6.1 Progress has been made with the vast majority of CEAP actions despite the Covid-19 situation. There are 11 actions that have been completed and work is underway on 64 actions. Continued effort is needed from the officers and the teams responsible for actions in order to deliver them successfully.

## Climate Emergency Action Plan – Individual Action Progress Update - October 2020

Area of focus	Approach	Ref	Actions	Progress to-date	Status
Power and heat	Immediate actions	1.1	Install renewable ground source heat solutions to support the low carbon regeneration of the city centre and Millbay	Heating pipes have been installed in Bath Street and test wells drilled in several locations, as part of the enabling work to create renewable ground source heat systems in Millbay Boulevard and the city centre.	Underway
		1.2	Work with stakeholders to continue expansion of district energy networks to supply low carbon heat and cooling in suitable areas across the city	Engagement is continuing with Millbay Boulevard stakeholders (Pavilions, Moxy) and Civic Centre stakeholders (Urban Splash, City Council). Engagement is also underway in respect to Barne Barton stakeholders (Sanctuary, Clarion, MVV). Discussions are taking place with Plymouth Hospitals NHS Trust and Marjons at Derriford.	Underway
		1.3	Work with partners to increase the roll out of heat pumps across the city, and explore innovative lease models that combined solar/heat pump technology	Work is underway at a number of sites, including with Plymouth Science Park, Elliott Terrace and PEC Homes Kings Tamerton net zero housing project to explore an energy services approach, with feasibility studies. Also an application has been made with Western Power and LiveWest on a Network Innovation Project to explore deployment and the impact of heat pumps.	Underway
		1.4	Review how the integration of new technology and innovative public purchasing arrangements can help to bring forward new community owned solar farms	Legal advice on procurement options for public bodies wishing to purchase energy from community owned installations has been obtained as part of an EU-funded Interreg project.	Complete
		1.5	Work with stakeholders to identify land and roof space for new renewable energy installations with a focus on community owned solutions	A pipeline of projects has been prepared and discussions are underway regarding Heads of Terms for leases and Power Purchase Agreement with Plymouth Energy Community. Debt finance options are being investigated.	Underway
		1.6	Promote through the Plymouth and South West Devon Supplementary Planning Document that all new buildings be connected to the electricity network via three-phase supplies	The Plymouth and South West Devon Supplementary Planning Document (SPD) includes guidance that all new buildings be connected to the electricity network via three-phase supplies. The SPD was formally adopted across the three local authorities (PCC, SHDC & WDDB) on 16 July 2020.	Complete
		1.7	Identify opportunities for smart energy infrastructure that helps to balance local supply and demand	An assessment of the feasibility of a private wire and battery storage at the Ernesettle solar site and the neighbouring sewage treatment works has begun, funded by an EU Interreg project. And funding has been secured to deliver up to 19 vehicle-to-grid charging points to be installed on the City Council estate (part of the overall 51 charge points), with procurement of the installer now completed.	Underway
		1.8	Collaborate with major utilities and infrastructure providers through the Plymouth Infrastructure Forum to improve coordination and encourage the alignment of planned works with the objective of making Plymouth carbon neutral by 2030	The City Council has liaised with Western Power Distribution to explore opportunities for investments that will support the transition for Plymouth to become carbon neutral. Liaison through the Plymouth Infrastructure Forum on this issue has not yet begun due to pressures stemming from the Covid-19 situation.	Underway



Area of focus	Approach	Ref	Actions	Progress to-date	Status
Power and heat	Assessed for practicality impact and cost	1.9	Complete an up-to-date review of potential for renewable energy in Plymouth with a primary focus on PV	As assessment of the information already available on the potential for renewable energy in Plymouth has been undertaken and a briefing is being prepared for an assessment of constraints and opportunities for renewable energy across the city.	Underway
		1.10	Develop a renewable heat strategy for the city by appraising the potential for low carbon heat networks, heat pumps and hybrid boilers, including identifying current potential funding models and barriers to uptake	A renewable heat strategy for Plymouth will be prepared in conjunction with an investigation into the potential for renewable energy across the city. A brief is being prepared.	Underway
		1.11	Identify options for how smart renewable heat, power generation and storage could be considered when the Plymouth Plan and Plymouth and South West Devon Joint Local Plan are reviewed	Options for how smart renewable heat, power generation and storage could be considered in the future review of the South West Devon Joint Local Plan will form part of the work to investigate the potential for renewable energy across the city, for which a brief is being prepared. A review of the Plymouth Plan is underway.	Underway
	Requiring resources new powers and/or change at a national level	1.12	Lobby government to extend the Renewable Heat Incentive Scheme beyond its current end date of 2021, and expand the support available through the Heat Networks Investment Project	A response to the BEIS consultation on this issue was submitted in July 2020. And in July 2020 a letter was sent to the Rt Hon Alok Sharma MP by the Leader of the Council, Cllr Tudor Evans OBE. The Renewable Heat Incentive has been extended to 2022.	Underway
		1.13	Lobby government to set ambitious new targets for deployment of new renewable power generation and for the removal of VAT on solar and battery storage technologies	In July 2020 a letter was sent to the Rt. Hon Kwasi Kwarteng, Minister of State for Business, Energy and Clean Growth by the Leader of the Council, Cllr Tudor Evans OBE.	Underway
Buildings	Immediate actions	1.14	Enable housing opportunities for the delivery of more Passivhaus, modular, Modern Methods of Construction homes and carbon free homes	The North Prospect Library site has been approved for sale to Plymouth Community Homes to explore traditional and Modern Methods of Construction (MMC). The pre-app process will be used to ensure a high quality, low carbon MMC development is delivered. Low carbon homes / climate emergency is now a standing item on the Plymouth Housing Development Partnership agenda, with partners providing feedback on their experiences.	Underway
		1.15	Review opportunities within the Plan for Homes 3 Programme to develop a flagship zero carbon development	Following a review of opportunities, the PEC Homes initiative in Kings Tamerton is being progressed as a flagship zero carbon development, using the Energiesprong approach for 38 homes. The planning application has been submitted.	Complete
		1.16	Ensure all vacant homes brought back into use benefit from energy efficiency upgrades	The policy to enable this has been reworded to state that empty homes renovated with Empty Homes Financial Assistance should achieve an EPC rating of at least C where possible. And staff will aspire to achieve a B rating. The Empty Homes Financial Assistance programme has £500k available for loans/grants for energy efficiency as part of upgrades.	Underway
		1.17	Improve the energy efficiency of heating systems in at least 200 fuel poor households	116 dwellings have received energy efficiency improvements in 2020 as part of the Warm Homes Fund project for vulnerable homes. The installations were on hold due to Covid-19, but the full 200 properties are scheduled for completion by Dec 2020.	Underway
		1.18	Work with Plymouth Energy Community to provide energy advice to 500 homes	In partnership with PEC, energy advice has been provided to households in Plymouth, including via phone following Covid restrictions.	Underway
		1.19	Undertake an up-to-date, bottom-up assessment of opportunities for insulation within existing dwellings by tenure	Work was undertaken to identify opportunities for the retrofit of insulation into existing dwellings in Plymouth, providing a clear understanding of the scale of the need for different tenures. This led to a Green Home Grants funding bid being submitted which has been successful in bringing £3.3 million to fund energy efficiency improvement for low income households across the city.	Complete

Area of focus	Approach	Ref	Actions	Progress to-date	Status
Buildings	Assessed for practicality impact and cost	1.20	Investigate the feasibility of establishing a loan fund for owner occupiers to improve the energy efficiency of their homes	An investigation into the feasibility of establishing a loan fund for owner occupiers in Plymouth was completed (see Action 1.23).	Complete
		1.21	Proactively enforce the Minimum Energy Efficiency Standards (MEES) which apply to all privately rented dwellings and non-domestic buildings	A consultation on the draft policy that will enable enforcement of the Minimum Energy Efficiency Standards (MEES) in Plymouth has concluded. The policy is expected to become effective and proactively enforced from October 2020.	Underway
		1.22	Build on the success of the Climate Active Neighbourhood project and provide simple energy efficiency measures to private households across the city	Energy efficiency measures are being provided to private households across the city by the City Council's Low Carbon Team in conjunction with Plymouth Energy Community, following a temporary pause due to Covid-19 restrictions.	Underway
		1.23	Develop a Climate Change Adaptations Programme fund, to fund the retrofitting of existing properties and explore ways it could provide loans to low income households to enable adaptation works to go ahead	Financial modelling was completed for a Climate Change Adaptations Programme fund. Preparation of a business case for loans was not progressed due to the government launching its own £2bn programme which addresses this issue.	Underway
	Requiring resources, new powers and/or change at a national level	1.24	Lobby government to change the building regulations quickly to prevent existing planning permissions being implemented to older design standards	In July 2020 a letter was sent to the Rt Hon Christopher Pincher MP by the Leader of the Council, Cllr Tudor Evans OBE.	Underway
		1.25	Lobby government to update the National Planning Policy Framework and associated guidance to planning inspectors, to ensure future Development Plan Documents recognise the importance of tackling climate change to enable carbon neutrality by 2030	In July 2020 a letter was sent to the Rt. Hon Robert Jenrick, Secretary of State for Housing, Communities and Local Government by the Cabinet Member for Strategic Planning and Infrastructure setting out the case for these changes.	Underway
		1.26	Lobby government to make changes in planning regulations to allow councils who have made declarations on climate emergency to be able to fast-track reviews of their local plans to accommodate new climate emergency policies	In July 2020 a letter was sent to the Rt. Hon Robert Jenrick, Secretary of State for Housing, Communities and Local Government by the Cabinet Member for Strategic Planning and Infrastructure setting out the case for these changes.	Underway
		1.27	Lobby government to make energy efficiency in existing buildings a national infrastructure priority, targeting support at the fuel poor	In July 2020 a letter was sent to The Rt. Hon Alok Sharma MP by the Leader of the Council, Cllr Tudor Evans OBE in July 2020. The Green Home Grants launched in September 2020 address this issue to some extent.	Underway
		1.28	Look at the requirement to submit a planning application for cooling devices	A review and consultation on the Local Validation List for planning applications has been completed to assess what is reasonable for applicants to submit. There are permitted development rights for domestic premises incorporating air source heat pumps, subject to a number of limits and conditions. Non-domestic premises will however require a planning application and domestic, where these limits and conditions are not met.	Underway
		1.29	Lobby government to bring forward the commitment to a Future Housing Standard to ensure that all new homes and commercial buildings are net-zero carbon from 2025	In July 2020 a letter was sent to the Rt. Hon Robert Jenrick MP by the Leader of the Council, Cllr Tudor Evans OBE.	Underway
1.30	Create an award for mortgage lenders and developers that do the most to support buyers who take into account the future costs of energy in a home prior to purchase	Contact has been made with UK Finance (which was formed by the merger of the Council of Mortgage Lenders and the British Bankers' Association) to explore whether similar activities are already being supported. And contact has been made with the LGA who may consider this as part of a new research programme.	Underway		

Area of focus	Approach	Ref	Actions	Progress to-date	Status
Mobility	Immediate actions	1.31	Install up to 100 new electric vehicle charging points in work places across the City before April 2020	45 workplace EV charging points have been installed at businesses across Plymouth with a further 32 installed for the City Council's fleet. Two electric ferry charge points will be installed by November. In addition up to 19 vehicle to grid charge points will be installed for the City Council's electric fleet vehicles.	Underway
		1.32	Install up to 6 new electric vehicle charging points in public car parks before April 2020	Awaiting grid connection for 6 charge points that will be installed by November 2020. Delays were in part due to the Covid situation.	Underway
		1.33	Create during 2020 up to 9 new public electric vehicle charging hubs including over 50 new innovative pop up charge points	The contract for the installation will be awarded in October 2020 with work to start in November across the 9 sites. This is supported by an Innovate UK grant to deliver on-street charging points while minimising street clutter.	Underway
		1.34	Install new electric ferry charging infrastructure at the Barbican by April 2020	Using the Transforming Cities Fund grant, a new 22kW charge point and provision for a further two charge points is being installed at the Barbican Landing Stage. Two of the local passenger ferries are set to be retrofitted to electric propulsion.	Underway
		1.35	Bid for funding to develop 30 multi-modal transport hubs including an additional 300 public EV charge points, 400 electric bikes and the establishment of an electric car club between 2020-23	The bid to the Transforming Cities Fund was successful in securing funding to develop 50 multi-modal mobility hubs across the city, including an additional 300 public electric vehicle charge points, 400 electric bikes and the establishment of an electric car club.	Complete
		1.36	Commit to promoting a Car-Free Day across Plymouth during 2020	On 8th October 2020 National Clean Air Day was held which included initiatives to encourage residents, businesses and schools to leave their car at home and travel by sustainable transport. The promotion was developed mindful of current capacity constraints on public transport due to the Covid-19 pandemic.	Complete
		1.37	Deliver phase 1 of Transforming Cities Fund sustainable transport investments, this will include: improvements to the passenger concourse at Plymouth train station, 2 new and 5 refurbished bus shelters, 26 new real time passenger information displays, and 7 new web departure boards at locations across the city	The bus based improvements providing real time passenger information, web departure boards and shelters have progressed well. The final elements of the project, the remaining shelter and web departure boards are expected to be installed and invoiced in the coming months. The new Gateline for Plymouth Station is scheduled for installation from January 2021.	Underway
		1.38	Deliver Eastern Corridor and Northern Corridor Strategic Cycle Network improvements, as part of the Sustainable Transport capital programme, this will include: 4.7 km of off-road cycle network to connect Southway to the Northern and Eastern Corridor growth areas; new off-road cycle lanes plus the use of quiet roads from Crownhill Road to the A38 and improved access to Shakespeare Primary School; improvement works between North Cross and The Hoe; improvements between the Barbican and Laira Bridge for pedestrians and cyclists along National Cycle Network (NCN) route 27.	The Northern Corridor Strategic Cycle Network improvement scheme on Tavistock Road is now complete. Construction on the Southway Drive walking and cycling improvement scheme is progressing well, with construction expected to be completed on this phase this financial year. Work on the Eastern Corridor Strategic Cycle Network from Laira Rail Bridge to Broxton Drive is complete. Work to improve the link from the Barbican to Laira Rail Bridge is finished. The Ride Improvements have been completed. Walking and cycling improvements along Plymbridge Road are expected to start construction in early 2021 with completion in late 2021.	Underway
1.39	Complete a review of all current transport programmes to ensure opportunities to support the net zero by 2030 target are maximised in all projects	Major transport schemes that have been assessed for their impact on greenhouse gases include Forder Valley Link Road, Forder Valley Interchange, Morlaix Drive and the Derriford Transport Scheme. For transport programmes that are still in development the impact upon carbon emissions will be assessed during the Business Case approval process.	Underway		

Area of focus	Approach	Ref	Actions	Progress to-date	Status
Mobility	Assessed for practicality, impact and cost	1.40	Create a network of mobility hubs that will offer a low carbon multi-modal network for travel throughout Plymouth and the surrounding area. To complement public transport, encourage low carbon transport and to reduce the number of people who own second cars.	In June 2020 the City Council was awarded £9.8 million from the Transforming Cities Fund for the creation of up to 50 mobility hubs within Plymouth. Work has begun in order to deliver the project by 2023.	Underway
		1.41	Investigate options for the social prescription of a bike share scheme to allow GPs to prescribe free or heavily reduced bike share memberships to those in need, helping to promote health & wellbeing	The options for GPs being able to use social prescribing to a bike share scheme are being investigated as part of the Mobility Hubs initiative for Plymouth, funded through the Transforming Cities Fund.	Underway
		1.42	Assess options to help less affluent neighbourhoods to access electric vehicles and investments that improve air quality will be prioritised	Options that would help less affluent neighbourhoods to access electric vehicles are being assessed by the City Council's Sustainable Transport Team and this will be used to inform how electric vehicles will be incorporated into the city's Mobility Hubs, funded by the Transforming Cities Fund.	Underway
		1.43	Investigate the feasibility of replacing bus fleet with ultra-low or zero emission vehicles by 2025	An investigation was undertaken and it was decided not to apply for funding from the all electric bus town scheme, as it required a commitment from all Plymouth bus operators to fund 25% of the difference in cost between a diesel and electric buses on top of also having to fund 100% of the cost of an equivalent diesel bus. Capital expenditure in new vehicles has ceased because of the 80% drop in patronage.	Complete
		1.44	Complete feasibility and business case development for the establishment of an exemplar EV Car Club by 2023	An electric vehicle car club for Plymouth is being funded through the Transforming Cities Fund. Work has begun as part of the Mobility Hubs for Plymouth to explore the most appropriate structure for the business and a trial is being planned to begin in 2021 funded through an Innovate UK grant.	Underway
		1.45	Investigate options for delivering a bike hire scheme at a minimum of 10 key interchange hubs in the city by 2023	With the success of the Transforming Cities Fund bid, work has begun to investigate the best way to deliver an electric bike scheme across the city.	Underway
		1.46	Develop a city-wide Local Walking and Cycling Infrastructure Plan	The City Council is developing a Local Cycling and Walking Infrastructure Plan (LCWIP), providing the evidence base for the investment in active travel infrastructure. Route audits for the plan have been completed and the draft LCWIP which is considering 11 routes (5 cycling and 6 walking) will be ready by December 2020. The ambition is to make cycling and walking the natural choice for shorter journeys.	Underway
		1.47	Investigate the feasibility of all significant City Council and developer delivered highway improvement schemes to be subjected to non-motorised road user audits, as recommended by The Design Manual for Roads and Bridges (DMRB)	The Transport Planning Team is preparing a protocol for both developers and the City Council for the provision of a Non-Motorised User Audit. This will be applied to any scheme/project that proposes changes to the highway network and will assess the impact the changes may have on pedestrians, cyclists and public transport users.	Underway
	1.48	Investigate initiatives that make effective use of pricing to incentivise options that support zero carbon travel in line with the mobility hierarchy - encouraging walking, cycling and public transport, with individual car use at the bottom of the hierarchy	The City Council is exploring the opportunities that make effective use of pricing to incentivise options that support zero carbon travel through its Interreg programme <i>2050 Climate-Friendly Mobility in Cities</i> . In addition, the Plymotion 2020/21 behavioural change programme includes Travel Advisors offering personalised travel planning advice to residents and employees to encourage use of sustainable transport.	Underway	
	Requiring resources, new powers and/or change at a national level	1.49	Lobby government for changes to current transport scheme appraisal tools to ensure the criteria prioritise positive climate emergency outcomes, such as walking, cycling and bus priority measures	The City Council has signed up to Department for Transport's Transport Decarbonisation work programme and input to the Future Mobility consultation was made through the Local Transport Authority and Peninsula Transport.	Underway
		1.50	Lobby government for initiatives that improve mechanisms and incentives for the rapid uptake of Ultra Low Emission Vehicles	The City Council has signed up to Department for Transport's Transport Decarbonisation work programme and input to the Future Mobility consultation was made through the Local Transport Authority and Peninsula Transport.	Underway
1.51		Lobby government to review the impact of the UK's international aviation and shipping emissions	This is being undertaken through the Council's membership of ADEPT which has produced a Policy Challenge Paper on The Future of Aviation that challenges the Government is to consider whether its decisions on strategic national infrastructure and growth plans adequately reflect the need to tackle climate change. And it will also be undertaken through coordination via Peninsula Transport.	Underway	

Area of focus	Approach	Ref	Actions	Progress to-date	Status
Waste	Immediate actions	1.52	Launch campaign to reduce waste generation (especially food waste) by 25% by 2025	The campaign to reduce food waste was launched, with home composting being encouraged. However, the City Council continues to await Government policy on food recycling before further work can commence to explore options for domestic food recycling.	Underway
		1.53	Launch campaign to increase Plymouth's household and municipal recycling rates from 39% to 65%	Roll-out of recycling containers to high-rise dwellings is almost complete. Further engagement with residents has been curtailed due to Covid. The City Council will re-engage as soon as safe through campaign linked to the Preventing Plastic Pollutions EU funded project & other environmental initiatives.	Underway
		1.54	Increase the number of recycling bins in high footfall areas	Mixed/joint recycling bins have been rolled out in high footfall areas across the city and will be followed up with a campaign to inform and educate over the next 6 months. This will again tie in with other high profile environmental projects.	Underway
		1.55	Initiate review of all legacy and recent landfill sites and assess opportunities for additional methane capture and energy production	Methane is captured at the Chelson Meadow landfill site and used to generate electricity. The annual volume is reducing over time & a pumping trial to determine the level of leachate is on hold due to Covid restrictions. However, working with the Environment Agency, a review into how leachate can be pumped out has been initiated and this is expected to commence before the end of 2020. An assessment will be able to be made of whether increased levels of methane can be expected by removing the leachate.	Underway
		1.56	Ensure that all recyclable material under Plymouth City Council's control is recycled in the UK	The City Council's principle recycling partner, Viridor, has confirmed that recyclable material is not being sent to landfill and where economical it is being processed within the UK. However, as a global commodity, it will always be subject to the global market and some recycle (such as metal) may end up being exported. However, Viridor will always state a preference for UK destinations. Moreover, we have reviewed all other contracts for such items as glass, rubble, wood, garden waste - and are satisfied that these are recycled within the UK and, where possible, regionally.	Underway
	Assessed for practicality impact and cost	1.57	Review of waste management service provisions to ascertain a reduction in carbon emissions from the handling, transportation, treatment of waste and recycling	Work has commenced to reduce carbon emissions through the optimisation of collection routes (delivered through new Information Management Systems and In-Cab Technology) therefore reducing carbon linked to the transportation of waste. The City Council is also driving down carbon emissions through a fleet modernisation programme, purchasing fuel-efficient and where technology allows, electric vehicles. A study will be commissioned to benchmark levels of emissions from each of the functional areas of the waste system. This will enable further investigation into ways to reduce carbon and seek innovation in areas where emissions are high & the technology does not yet support a viable alternative.	Underway
		1.58	Identify processing gaps in wider South West region waste recycling and treatment facilities and make appropriate provision for particular materials where gaps are identified	Work has begun with neighbouring local authorities and supported by APSE to map out gaps in provision. The gaps identified will be further investigated to determine if it is a SW regional or national issue. Steps will then be taken in partnership with others to identify and support new/enhanced recycling treatments and facilities.	Underway
		1.59	Work with others to investigate how to achieve the required levels of reduction in CO <sub>2</sub> , methane and N <sub>2</sub> O emissions from waste operations by 2030	This links to Action 1.57 and the work to benchmark levels of waste emissions. This will provide a better understanding of all the emissions which will enable a roadmap of achieving net zero by 2030 for waste emission to be created. This work will be completed with key partners and other stakeholder to ensure opportunities are maximised for carbon reduction at the earliest point in time.	Underway
		Requiring resources, new powers and/or change at a national level	1.60	Lobby government to ensure its new Resource and Waste Strategy fully supports the need to address the climate emergency and provides local authorities with the powers and resources needed to increase recycling targets, food and garden waste management and additional measures to reduce the environmental impact of resource use and the creation of waste	A letter is being drafted for the Leader of the Council, Cllr Tudor Evans OBE to send to government by end of October 2020.



Area of focus	Approach	Ref	Actions	Progress to-date	Status
Engagement and responsibility	Immediate actions	1.61	Organise a programme of “climate conversations” to bring together key stakeholders from across Plymouth to review strategic options for delivering net zero by 2030	A programme of bespoke meetings and conversations is being arranged as part of the review of the Plymouth Plan and work is being undertaken to link with events organised by other organisations across the city.	Underway
		1.62	Undertake a rapid review of the city’s growth strategy to ensure it supports our aim to achieve net zero carbon by 2030	This is being undertaken as part of the review of the Plymouth Plan which is underway. Overall coordination of the process is being managed by the cross-department Plymouth Plan Delivery Team and is expected to be completed by January 2021.	Underway
		1.63	Organise community and school events to harness grassroots enthusiasm to take action to tackle climate change. Including, but not limited to: <ul style="list-style-type: none"> <li>• Support Plymouth Energy Community</li> <li>• Establish a community tree nursery at Poole Farm</li> <li>• Carry out an i-Tree Eco survey and report to understand the value of Plymouth’s Urban Forest</li> <li>• Initiate a Plymouth Tree Challenge for people across the city</li> <li>• Create a climate change resilient showcase arboretum in Central Park</li> <li>• Invest in tree planting and rewilding corridors</li> </ul>	<p>Plymouth Energy Community is organising community arts events for COP26 around the theme of 'Moths to a Flame' in relation to our compulsion to consume.</p> <p>The community tree nursery is underway, though events have been put on hold due to the Covid situation.</p> <p>The iTree survey is complete.</p> <p>The Plymouth Tree Challenge, tree planting projects and media campaign is underway.</p> <p>The Green Minds project started delivering education activities.</p> <p>The 2019/20 Plymotion school programme is live.</p>	Underway
		1.64	Complete a review by June 2020 of how City Change Fund could enable climate emergency focused community projects with a focus on the climate emergency	A revision has been completed of the City Change Fund to provide greater incentive and prioritisation for community led projects that respond to the climate emergency.	Complete
		1.65	Promote a Car-Free Plymouth day during 2020 [Replicated in Mobility section]	On 8th October 2020 National Clean Air Day was held which included initiatives to encourage residents, businesses and schools to leave their car at home and travel by sustainable transport. The promotion was developed mindful of current capacity constraints on public transport due to the Covid-19 pandemic.	Complete
		1.66	Support key stakeholders to develop ‘bottom up’ carbon foot prints for priority high emitting sectors, encourage sharing of best practice and support the accelerated delivery of actions to reduce emissions	Plymouth Net Zero Partnership has been established with key stakeholders across the city. The Group is sharing best practice and supporting the delivery of actions to reduce emissions within Plymouth.	Underway
		1.67	Continue to work with other councils with similar ambitions, sharing best practice	Collaboration has continued through existing forums and networks, including APSE and ADEPT, as well as via direct contact with Officers in other councils (e.g. Blackpool City Council, Nottingham City Council).	Underway
		1.68	Launch a city-wide climate emergency communications programme	A communications programme is being prepared.	Underway
		1.69	Identify large emitters of greenhouse gases and encourage them in their carbon reduction activities	Plymouth’s high emitters have been identified. Action to work with these emitters to reduce emissions is currently focused through the Plymouth Net Zero Action Group.	Underway

Area of focus	Approach	Ref	Actions	Progress to-date	Status
Engagement and responsibility	Immediate actions	1.70	Develop a Flood Risk Improvement Programme by working with the Environment Agency to align capital investment to manage flood risks in communities across Plymouth	The City Council is currently working with both the Environment Agency (EA) and South West Water (SWW) to continue to deliver an aligned and coordinated Flood Defence Grant in Aid and Local Levy programme of flood risk management works for the period of 2015- 2021. A future programme of works for the next funding cycle from 2021 is currently being developed in conjunction with the EA and SWW, that aligns with the City Council's flood risk priority areas, set out in the Local Flood Risk Management Strategy.	Underway
		1.71	Implement a biodiversity net gain approach that supports climate emergency actions and ensures high quality environmental outcomes in all developments	In response to the upcoming Environmental Bill, the Natural Infrastructure planning team is developing a Local Nature Recovery Network Strategy, incorporating a biodiversity net gain approach addressing climate change and other issues, to secure off-site net gain contributions. Initial conversations have been held on how to create an appropriate baseline.	Underway
	Assessed for practicality, impact and cost	1.72	Investigate and maximise opportunities to leverage funds for tree planting	A conditional offer requiring match funding has been received and accepted for £840k (total project cost) from the Urban Tree Challenge Fund as part of work to maximise funds for tree planting. An Expression of Interest and proposal for a new Community Forest has been developed with a stakeholder group and this will be submitted to the national Community Forest team to be considered as part of their bid to DEFRA's Nature for Climate Fund.	Underway
		1.73	Investigate options for alternatives to fossil fuel-based products for the management of Plymouth's green spaces	As part of the Green Minds programme work is being undertaken with land management partners (National Trust, DWT and UoP) to complete options appraisal and cost benefit analysis for non fossil fuel based approaches to green estate management.	Underway
	Requiring resources, new powers and/or change at a national level	1.74	Liaise with other Councils across the South West to develop a peninsular approach (a South West Climate Change Peninsula Task Force) which sets out our asks to Government	A SW ADEPT regional climate change workshop was held with Place Directors and officers across the SW and three strategic asks identified. The outcomes from the workshop were fed back to ADEPT nationally and have helped to inform the Coalition Climate Change piece 'A blueprint for accelerating climate action and a green recovery at the local level'. The City Council will continue to use regional and national networks such as ADEPT to influence policy change. This is also being fed in through member representation on the LGA Environment, Economy, Housing and Transport Board.	Complete
		1.75	Lobby government to encourage changes to laws, taxation, and investment in infrastructure, to make low carbon living easier	Measures to support a green economic recovery from the Covid-19 crisis have been called for by the City Council.	Underway

### Key Status

Not yet progressing	No work has been done to progress the action
Underway	Work on the action has commenced
Complete	The action has been completed

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# CORPORATE CARBON REDUCTION PLAN

Progress report – 21 October 2020



## 1.0 Introduction

- 1.1 Delivery of the Corporate Carbon Reduction Plan 2019-21 (CCRP), whilst compromised by the impact of Covid-19, has continued apace. The Council's Reset Plan has also had an impact on this and future plans, but so far, Year 1 of the plan has seen positive progress.
- 1.2 Year 1 of the CCRP is in the Emergency repose phase. In this phase actions are developed to kick start the plan. Actions chosen were quick to initiate and have been used to analyse and assess the position. From this position CCRP actions for next year (CCRP Year 2) will be more focused and specific in those areas where greater impact can be achieved.
- 1.3 CCRP Year 1 has seen a significant number of actions completed with the remainder underway, either as business as usual, or developed because they are new to the department.
- 1.4 This progress report highlights some of the key deliverables as well as some of the challenges. The overall outcome of the plan is to strive to reduce corporate carbon emissions to zero by 2030. It's recognised and accepted that the majority of corporate emissions are included in part A of the CCRP. These are the known significant emissions which are estimated to be 95% of corporate emissions.
- 1.5 A proposed performance dashboard for monitoring purposes is under development which will report 'hard' emission reduction as well as the 'soft' behavioural successes contributing to overall corporate carbon emissions, which will be ready before the end of 2020.
- 1.6 CCRP year 2 is already being developed and it's anticipated that the action plan will be updated every year thereafter. Each action plan will contain short term actions to achieve long term ambitions. Hence, the number of actions in each theme area will change year on year.

## 2.0 Reset Plan

The Council's Reset plan has had an impact upon the CCRP in that delivery needs to take into account the change in strategic and operational direction therein. For example, the current focus on the Accommodation Strategy impacts the ongoing work of the 'Council Buildings' and Staff and Councillor Travel themes specifically.

## 3.0 Progress of each action to date

Attached to this report is a line by line description of the progress of each action. Working with lead officers in the Corporate Carbon Net Zero Action Group (CCNZAG), this is the outcome of dedicated efforts to unpick and ensure that activities are meeting expectations, but also to identify any challenges or potential resource implications which in turn can be managed.

- 3.1 There are 39 individual action contained within the CCRP 2019-21 (year 1).

Part A: Emissions and significant energy uses within the Plymouth City Council estate

Theme	Actions	Status
<b>Council Buildings</b>	6 Actions	3 complete, 3 underway,
<b>Vehicles/Fleet/Transport</b>	4 Actions	3 complete, 1 underway
<b>Roads and street furniture</b>	3 Actions	1 complete, 2 underway

<b>Staff/Councillor Travel at work</b>	5 Actions	4 complete, 1 underway
<b>Waste minimisation</b>	5 Actions	2 complete, 3 underway,

#### Part B: Engagement, behavioural change and governance

Theme	Actions	Status
<b>Governance</b>	6 Actions	6 complete
<b>Behaviours</b>	2 Actions	2 complete
<b>Engagement</b>	4 Actions	4 complete
<b>Strategic Investment</b>	4 Actions	4 complete

#### 3.2 In summary, of the 39 actions in the CCRP:

- 29 have been completed (74%)
- 10 are underway (26%)
- 0 not progressing yet (0%)

#### 4.0 Key deliverables

- 4.1 A review of purchasing zero or low carbon sourced energy has been completed. Legal advice on power agreements and procurement issues regarding securing electricity from local renewable energy projects has been obtained via an EU-funded project. (1.1.3)
- 4.2 The city Council's procurement strategy has been updated and we've provided suppliers with guidance on how and at what stages 'carbon emissions' will be addressed in the procurement process.(1.1.5)
- 4.3 A Plymouth City Council fleet review has been completed. This also included alternative fuels use which would reduce carbon emissions. A new fuel system was fitted in May 2020. (1.2.1)
- 4.4 A fleet replacement plan for replacing end of life diesel vehicles with electric alternatives has been approved (1.2.3)
- 4.5 In year improvements have been made to 25 traffic islands and LED fittings in subways leading to savings of 39.8 tonnes CO<sub>2</sub>. (1.3.2)
- 4.6 A city-wide electric car club initiative will be trialled from March 2021 (1.4.2)
- 4.7 All City Council capital investments assessed for their impact on climate change complete. (1.6.5)
- 4.8 The Green Champions are fully engaged in delivery of the plan and of shaping year 2. (1.8.3)
- 4.9 Strategic investment policy and procurement actions are complete. The City Council worked with Altana during early 2020 to undertake due diligence of the fund. The fund will identify projects for investment. Returns will be provided on investment performance and identification of projects which support ethical investments including carbon reduction initiatives. (1.9.1, 3, and 4)

#### Key points for Scrutiny:

- In many cases, year 1 progress has been swift because the CCRP actions were designed to kick start the corporate approach to carbon reduction. This meant that many actions were initiating initiatives rather than specific deliverers of carbon reduction. However, this is consistent with the three phases of the strategic approach.
- The follow on consequences of reviews and assessments will require focused activity and actions which will need both financial and human resource which may not be currently available.

## 5.0 Key Challenges

- 5.1 The activity to review the commercial estate has been delayed due to Covid -19. The team have been focused on the impacts of the pandemic and implications for the estate and tenants. We are now looking at how we can support third party tenants in adapting and developing sustainable measures (and guidance) to reduce emissions. (1.1.1)
- 5.2 Dynamic modelling of Windsor House has been put on hold because of Covid 19 and there will be no retro fits this year. (1.1.2)
- 5.3 A desktop audit of water use has commenced and it is anticipated that a full audit will be completed by the end of December 2020. (1.1.4)
- 5.4 A review of accommodation and parking is reliant upon the Accommodation programme and other dependent projects. This work is currently underway. (1.4.5)

### Key points for Scrutiny:

- The planned review of the accommodation strategy is having a direct impact on the CCRP
- As the CCRP moves through the phases, actions will become significantly more focused and descriptive (SMART) and will likely need both financial and human resource secured.

## 6.0 How does this progress translate into reduced carbon emissions?

It's accepted that the majority of corporate emissions are included in part A of the CCRP. These are the known significant emissions which account for over 95% of corporate emissions. A proposal for a performance dashboard for monitoring purposes which will report 'hard' emission reduction as well as the 'soft' behavioural successes contributing to overall carbon emissions is being developed. It is anticipated that emissions will be monitored annually. Systems are currently being put in place by the Performance Team to make this happen.

## 7.0 Conclusion

When the CCRP was developed and agreed, actions were designed to kick start the corporate approach to carbon reduction. This meant that many actions were initiators rather than specific areas of activity. This is consistent with the three phases of the strategic approach. We are still in the first phase. As the CCRP moves through the phases, actions will become significantly more focused and descriptive. (SMART)

## Corporate Carbon Reduction Plan 2019-2021 (Version 1) – Action Plan progress – October 2020

Area of focus	Approach	Ref	Actions	Progress to-date	Status
<b>Part A: Emissions and significant energy uses within the Plymouth City Council estate</b>					
<b>Council Buildings</b>	Invest in a decarbonisation programme covering THE CITY COUNCIL estate	1.1.1	Review the councils corporate and commercial estate	A review of the City Council's corporate estate has been completed and takes into account the energy consumption of each building. Activity to review the commercial estate has been delayed due to Covid -19. The team have been focused on the impacts of the pandemic and implications for the estate and tenants. We are now looking at how we can support third party tenants in adapting and developing sustainable measures (and guidance) to reduce emissions	Underway
		1.1.2	Complete a full audit of energy use within all The City Council occupied buildings:	A review of energy consumption and carbon emissions has been completed for all The City Council occupied buildings. The network of meters across the estate has also been identified. Dynamic modelling of energy in the main The City Council buildings has been put on hold due to the impact of Covid-19 and the uncertainty of the City Council's Accommodation Strategy. Progress with dynamic modelling and improving the fabric of the buildings is dependent on the outcome of the review of the Accommodation Strategy.	Complete
		1.1.3	Review purchasing zero or low carbon sourced energy	A review has been completed. The procurement approach being taken by the City Council is sufficiently flexible to enable The City Council to purchase zero or low carbon sourced energy in various ways. Legal advice on power purchase agreements and procurement issues with securing electricity from local renewable energy projects has been obtained via an EU-funded project.	Complete
		1.1.4	Complete full audit of water use across the City Council estate	A desktop audit has commenced and it is anticipated that a full audit will be completed by the end of December 2020.	Underway
		1.1.5	Review the Council's procurement strategy and consider including a climate emergency statement and requirements in all suppliers guidance	A review the City Council's procurement strategy has been completed and a climate emergency statement has been put onto the City Council webpages. This provides suppliers with guidance on how and at what stages climate emergency requirements will be addressed in the procurement process.	Complete
		1.1.6	The City Council will make endeavours to develop a district heating and cooling system utilising low carbon heat pump technology	Enabling works are being drilled in Millbay Boulevard and Royal Parade, including wells and heating pipes in Bath Street.	Underway

Area of focus	Approach	Ref	Actions	Progress to-date	Status
<b>Vehicles / fleet / transport / equipment</b>	Invest in a decarbonisation programme covering THE CITY COUNCIL's vehicle fleet	1.2.1	Review the total number of vehicles in the City Council fleet, including consideration of alternative fuels which would reduce carbon emissions if viable	Review complete. All fuel usage now captured. New re-fuelling system fitted May 2020.	Complete
		1.2.2	Review plant/tools which produces CO <sub>2</sub> emissions looking at potential alternative fuels or different mechanisms to undertake the purpose	A review has been completed. Following this review a pilot trial is being planned to see where savings and emission reductions can be achieved and replicated.	Complete
		1.2.3	Fleet replacement of existing end of life diesel cars/small vans to electric alternative	A fleet replacement plan for replacing end of life diesel vehicles with electric alternatives has been approved. Delivery was due to start April 2020, but this has been delayed due manufacturers being on furlough.	Underway
		1.2.4	Review zero emission alternatives for the HGV vehicles, which take advantage of new technologies becoming available to the general market	A review of HGV electric vehicles coming to market place has been undertaken. The technology is currently prohibitively expensive and would not produce value for money, nor significant reductions in emissions when compared to alternative vehicles. This will be reviewed as technologies improve and prices come down.	Complete
<b>Roads and street furniture, including lighting and traffic lights</b>	Invest in a decarbonisation programme of street lighting, street furniture and traffic lights	1.3.1	Scope carbon and financial savings that can be achieved through improved control and management of street lighting using CMS - Energy,	A business plan has been completed with potential savings mapped out. A capital bid with a payback of four years has been submitted to the City Council and a separate community bid has also been submitted to pilot the scheme.	Complete
		1.3.2	Reduction of illuminated Bollards and O/H Sign Lights following TSRG 2016 amendments- Energy, CO <sub>2</sub> emissions, maintenance liability, reduction of risk activity	This year improvements have been made to 25 traffic islands to reduce carbon emissions. In addition 100 LED fittings have been installed in subways. This is leading to savings of 39.8 tonnes CO <sub>2</sub> . Further work is ongoing.	Underway
		1.3.3	Roll out of LED Traffic Light Units - Energy, CO <sub>2</sub> emissions, maintenance visits	The City Council's 4 year Traffic Light Signals programme is underway. The programme involves investment being made in 15 junctions which will reduce electricity consumption by 50% leading to CO <sub>2</sub> emissions savings of 41 tonnes per year. A total of five sets are in the process of being converted by December 2020, which will lead to annual saving of 14 tonnes CO <sub>2</sub> .	Underway

Area of focus	Approach	Ref	Actions	Progress to-date	Status
<b>Staff and Councillor travel / travel at work</b>	Reduce unnecessary travel	1.4.1	Undertake a Grey fleet review	A review has been completed of the City Council's grey fleet and the findings are being taken into consideration in the formulation of a Travel and Subsistence Policy for City Council staff. This will set out guidance regarding reimbursement of mileage and different mileage rates for the use of hybrid, electric vehicles, etc. As part of Workforce Modernisation, the council will be looking at the 'Employee Deal' – this is the employee offer, which will include a review of current terms and conditions, including staff travel.	Complete
		1.4.2	Reduce Car Travel by looking at car club initiatives for The City Council Staff	A feasibility study has been undertaken for the introduction of a City Council car club and a salary sacrifice scheme for electric cars. A city-wide electric car club initiative will be trialled from March 2021 and this offer could then be considered as part of employee deal.	Complete
		1.4.3	Support and encourage more sustainable methods of travel such as walking, cycling, bus, train and care sharing	During 2020 there has been active promotion of sustainable travel modes via a bicycle mileage allowance, encouraging car sharing, providing enhanced mileage rates for low emission cars and the provision of maps for walking / cycling. The Green Champions will promote all sustainable methods of travel on offer	Complete
		1.4.4	Identify and reduce unnecessary travel at work also including council vehicles	With much greater homeworking and use of technology for virtual meetings, staff travel is significantly reduced.	Complete
		1.4.5	Undertake an accommodation review including staff parking	Staff Car Parking can be considered when other interdependent projects are complete. The Accommodation Programme will determine where employees will be based, alongside new ways of working, whereby each job role will be matched against a worker style determining if they will be homeworking, working flexibly, customer facing, etc. Once this work is completed, it will then be possible to ascertain the demand for staff car parking, criteria for being allocated a car parking space etc. This will be a multi-disciplinary project, including Facilities, Parking and HR. This car parking offer can then be included in the Employee Deal.	Underway
<b>Waste minimisation which is Council generated</b>	Minimise waste	1.5.1	Review and optimise the number of individual providers currently commissioned	A review of the contracts the City Council has with providers of waste collection services in its corporate estate has been undertaken, looking at opportunities for creating a consistency approach.	Complete
		1.5.2	Examine and standardise waste capture across the estate	All waste has now been standardised. However, the contract for confidential waste is due for renewal and the carbon footprint will be reviewed as part of this process. This will be likely rolled out before the end of 2020.	Underway
		1.5.3	Reduce overall waste	Waste production has been analysed over the previous 12 months and will continue to monitor however, factoring in the impact of Covid needs to be considered. Work has commenced with the City Council's Green Champions to instil behavioural change that will reduce overall waste.	Underway

Area of focus	Approach	Ref	Actions	Progress to-date	Status
		1.5.4	Ensure that anything that can be reused is reused	Systems have been put in place to reuse items no longer needed by City Council departments, as exemplified by the reuse of Registry Office furniture. However, there are barriers due to lack of storage facilities.	Underway
		1.5.5	Put in place mechanisms to recycle more and encourage staff to use recycling facilities	There has been extensive corporate messaging and systems put in place to achieve this. And work has commenced with the City Council's Green Champions to instil behavioural change that encourages recycling. Working with Council's Communications team, messaging will be reissued every six months.	Complete
<b>Part B: Engagement, behavioural change and governance</b>					
<b>Governance</b>	Review policies, assess carbon implications of investments and establish monitoring	1.6.1	Review all existing Corporate Council policies in light of the Climate Emergency. E.g. procurement, commissioning	A review of existing Council policies has been undertaken. Changes to procedures have taken place in Procurement, Accommodation and Business Support. For example, Climate Emergency expectations has been included in the recently approved Social Value policy and more will follow in areas such as Human Resources in relation a new Sustainable Travel Policy. Further policy changes will be guided by new legislation, the latest intelligence and strategic consultations.	Complete
		1.6.2	Develop a structured timetable with Scrutiny Management to ensure that activities within the Corporate Carbon Reduction Plan are regularly reviewed	The Scrutiny Management Board timetable includes Climate Emergency as an item for regular review.	Complete
		1.6.3	Review all existing programmes in the light of the Climate Emergency	All major programmes have been reviewed to ensure their benefits framework accounts for the carbon impacts of the proposed changes. Specifically in relation to the Accommodation Strategy the decision to vacate one of the main office buildings occupied by the Council was informed by the energy efficiency and carbon emissions of the buildings under consideration.	Complete
		1.6.4	Consider embedding an environmental performance management system into the City Council structure including training ISO14001	An environmental performance management system has been embedded into City Council performance monitoring structure. The option for using an ISO14001 approach is being kept open.	Complete
		1.6.5	All City Council capital investments will be assessed for their impact on climate change, with immediate effect by incorporating carbon emissions impact assessments into the approvals process	A carbon emissions impact assessments is now included in the City Council's Business Case template.	Complete

Area of focus	Approach	Ref	Actions	Progress to-date	Status
		1.6.6	Review 'carbon footprint implications' impact assessment questions on Main Committee and CMT Template	Questions on the carbon footprint implications of proposed decisions has been added to the City Council's Main Committee templates.	Complete
Behaviours	Engage to instil behavioural change	1.7.1	Employ a Behavioural change programme – targeted at high end energy users and leadership	A behavioural change programme has been implemented with the following the behavioural framework requirement staff to demonstrate: <ul style="list-style-type: none"> <li>New leadership behaviours and role profiles of Chief Officers that leads to Carbon reduction.</li> <li>Employee behaviours linked to reduction in carbon, with a focus on high energy users</li> </ul>	Complete
		1.7.2	Implement The Way We Work programme with a focus on the climate change emergency	Working hand in hand with the City Council's transformation programme, significant changes have and will be introduced in 2020 in relation to: <ul style="list-style-type: none"> <li>The Accommodation Strategy recommending vacating the Council's least carbon efficient office building.</li> <li>The Business Support Review committing to allowing more staff to work flexibly.</li> <li>The Digital programme committing to reducing the printing requirements across our business support processes through increased digitisation.</li> </ul>	Complete
Engagement	Engage externally and internally with a specific focus on listening to people so that they can contribute to the success of the Plan	1.8.1	Develop a City Council communications strategy on the climate change emergency	A City Council communications strategy on climate change emergency in relation to Council emissions has been developed and will be embedded into business as usual practice.	Complete
		1.8.2	Providing regular news items and communication on tackling climate change for staff to raise awareness	A strategy for providing regular news items and communications on tackling climate change to raise staff awareness has been developed and will be embedded into business as usual practice.	Complete
		1.8.3	Update the Green Champions Plan to ensure that it reflects the changes within this plan.	The Green Champions Plan has been updated so that it reflects the changes within the Corporate Carbon Reduction Plan.	Complete
		1.8.4	Continue to work with other councils, and city wide stakeholders (PU, NHS, Marjon etc.) with similar ambitions, sharing best practice and encouraging take up of the inclusive growth charter	The City Council's Low Carbon Team has engaged with fellow local authorities as well as city partners to create and develop lasting relationships to share best practice, ideas and experiences to tackle the climate emergency. The team is also part of the Plymouth Net Zero Carbon partnership.	Complete



Area of focus	Approach	Ref	Actions	Progress to-date	Status
Finance – strategic investment policy and procurement	Achieving emission reductions through strategic investment and Social Value policy	1.9.1	Review Investment Fund and Debt Policy	A review of the City Council's Investment Fund and Debt Policy has been completed. The City Council worked with Altana at the start of 2020 to undertake due diligence of funds which identify projects that support ethical investments including carbon reduction initiatives.	Complete
		1.9.2	Make it a standard condition that partners and suppliers in future procurement activities provide their company Carbon emissions (Over the term of the contract).	An information and guidance document has been created which sets out where environmental criteria can be included in the procurement process, together with examples of criteria such as carbon emissions targets were they can be applied proportionally to the purchase. This guidance is published on the City Council's procurement internal webpages and is used as education tool for staff involved in procurement.	Complete
		1.9.3	Seek to review the Construction Charter to ensure that suppliers in future procurement activities have Carbon reduction targets	Professional advice has been submitted to Unite in an attempt to influence the Unite Construction Charter. As a stakeholder in the document, the City Council hopes that these suggestions will be incorporated into an updated version of the Charter.	Complete
		1.9.4	Give due consideration to Social Value outcomes for all our contracts in respect of sustainable procurement for, goods, works and services: - More programmes to reduce emissions and lower carbon footprint - Less air pollution from direct and indirect transport	The City Council's Social Value Policy has been approved. It contains an influential section on the environment and carbon emissions. The necessary procurement templates have been created and training sessions on Social Value have been held for staff.	Complete

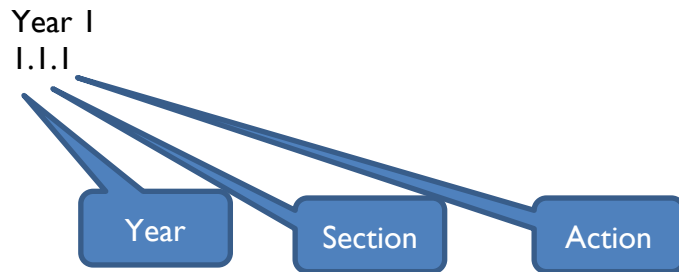
**Key**

**Status**

Not Progressing Yet	No work has been done to progress the action, nor schedule its implementation
Planned	The responsible officer has committed to working on the action
Underway	Work on the action has commenced
Complete	The action has been completed

**Reference numbers**

The reference numbers are assigned first in year, then section, then action. This allows the reader to determine which year the action is from and how many actions there are in any given section over the 11 year time period of the plan in each section.



Year 2  
2.1.x

Year 3  
3.1.x

## Brexit, Infrastructure and Legislative Change Overview Scrutiny Committee

Work Programme 2020-21



**Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.**

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Helen Prendergast, Democratic Adviser on 01752 305155.

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
<b>21 October 2020</b>	Corporate Carbon Reduction Plan: Update on Progress	(5)	Recommendation from Committee for a progress update	Councillor Dann/ Paul Barnard
	Climate Emergency Action Plan: Update on Progress	(5)	Recommendation from Committee for a progress update	Councillor Dann / Paul Barnard
	Brexit (including Ports/Lorry Parks)	(5)	The impact of Brexit on Plymouth including its Ports	Councillor Evans OBE/Kevin McKenzie
<b>December 2020</b> (date if required for Brexit legislation)	Brexit	(5)	The impact of Brexit on Plymouth	Councillor Evans OBE/Kevin McKenzie
<b>13 January 2021</b>	Corporate Carbon Reduction Plan Year	(5)	Scrutiny prior to consideration at Full Council	Councillor Dann/ Paul Barnard
	Climate Emergency Action Plan	(5)	Scrutiny prior to consideration at Full Council	Councillor Dann/ Paul Barnard
	Plymouth Plan Review	(5)	Scrutiny prior to consideration at Full Council	Councillor Coker/ Paul Barnard
<b>10 March 2021</b>				

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
<b>Items to be Scheduled for 2020/21</b>				
<b>TBC</b>	The Box	(5)	Progress update following the opening of this facility	Councillor Smith/David Draffan
<b>TBC</b>	Mayflower 400	(5)	Progress update due to the impact of Covid	Councillor Smith/David Draffan

**Annex I – Scrutiny Prioritisation Tool**

		<b>Yes (=1)</b>	<b>Evidence</b>
<b>Public Interest</b>	Is it an issue of concern to partners, stakeholders and/or the community?		
<b>Ability</b>	Could Scrutiny have an influence?		
<b>Performance</b>	Is this an area of underperformance?		
<b>Extent</b>	Does the topic affect people living, working or studying in more than one electoral ward of Plymouth?		
<b>Replication</b>	Will this be the only opportunity for public scrutiny?		
	Is the topic due planned to be the subject of an Executive Decision?		
	<b>Total:</b>		High/Medium/Low

<b>Priority</b>	<b>Score</b>
<b>High</b>	<b>5-6</b>
<b>Medium</b>	<b>3-4</b>
<b>Low</b>	<b>1-2</b>

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## Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee – Tracking Decisions 2020/21

Minute No.	Resolution	Target Date, Officer Responsible and Progress
Minute 43  Corporate Plan Performance Report  15 January 2020	The Committee <u>agreed</u> to request that with regard to the measurement of the efficiency of the transport network, an additional performance indicator is included in the Corporate Plan for the time taken for a set of journeys at peak and non-peak times be measured and the difference evaluated.	<b>Date:</b> January 2021 <b>Progress:</b> Due to COVID-19 the 2020 annual review of Key Performance Indicators was delayed, this was due to priority being given to the reporting of key existing indicators on a daily basis during the height of the first wave of the virus. The annual review of indicators is now underway and the Performance Advisor who supports Street Services has meetings scheduled with the department to determine the validity of this proposed indicator. A recommendation will be made to the committee ahead of the next meeting.

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